

Purpose: This policy outlines Steve J Martin Ltd's commitment to identifying, assessing, and mitigating risks. It establishes the framework for risk management within our organization.

Scope: This policy applies to all employees, contractors, and visitors to our workplace, as well as our activities in all sectors.

Policy Statement: Steve J Martin Ltd is committed to:

- Identifying and assessing potential risks to our business.
- Implementing effective risk management measures.
- Continuously improving our risk management practices.

Responsibilities:

- **Management:**
 - Develop and implement risk management policies and procedures.
 - Ensure adequate resources are allocated for risk management.
 - Monitor and review risk management performance.
 - Investigate incidents to identify root causes and prevent recurrence.
- **Supervisors:**
 - Ensure that employees are aware of and comply with risk management procedures.
 - Report any identified risks or incidents.
 - Provide training and supervision as necessary.
- **Employees:**
 - Comply with risk management procedures.
 - Report any identified risks or incidents.
 - Participate in risk management training.

Risk Identification and Assessment:

- Regular risk assessments will be conducted to identify potential risks to our business.
- Risks will be assessed in terms of their likelihood and potential impact.

Risk Treatment:

- Appropriate risk treatment strategies will be implemented to address identified risks.
- These strategies may include:
 - Risk avoidance
 - Risk reduction
 - Risk transfer
 - Risk acceptance

Risk Monitoring and Review:

- Risks will be monitored and reviewed on a regular basis.
- Risk management measures will be updated as necessary to address changing circumstances.

Incident Management:

- We will have procedures in place for responding to incidents.
- Incidents will be investigated to identify root causes and prevent recurrence.

Training and Awareness:

- Employees will receive training on risk management principles and procedures.
- Awareness campaigns will be conducted to promote risk management awareness.

Review and Improvement:

- This policy will be reviewed annually to ensure its effectiveness.
- Continuous improvement measures will be implemented to enhance our risk management practices.

Steve Martin
Company Director

Steve Martin